

## **Information on the processing of personal data of the Shareholders of the ZE PAK Capital Group**

In accordance with Article 13(1) and (2) and Article 14(1) and (2) of the Regulation of the European Parliament and of the Council of 27 April 2016 (GDPR), we provide information on the processing of personal data

### **I. Personal data administrator**

The administrator of your personal data is ZE PAK Spółka Akcyjna, hereinafter referred to as the Company,

Address: 45 Kazimierska Street, 62-510 Konin,

Phone: (63) 247 30 00.

### **II. Contact details of the Data Protection Officer**

The Controller has appointed a Data Protection Officer who can be contacted in all matters concerning the processing of your personal data and the exercise of rights related thereto, as follows:

Data Protection Officer - Renata Degórska

a) by post: Data Protection Officer, ZE PAK S.A., Kazimierska 45 Street, 62-510 Konin

b) email: [iod@zepak.com.pl](mailto:iod@zepak.com.pl)

c) by phone: (63) 247 34 25.

### **III. Purposes and bases of processing**

Your personal data will be processed for the following purposes:

- a) Identification of the shareholder, persons representing the shareholder and the shareholder's proxy;
- b) Verification of the proxy to act on behalf of the shareholder;
- c) Verification of the rights of a shareholder or a person to represent a shareholder, in connection with participation in the Ordinary General Meeting of the Company.

The processing of personal data by the Company for the purposes indicated above is lawful, because:

- a) processing is necessary to comply with a legal obligation incumbent on the Controller, in accordance with Article 6(1)(c) of the GDPR, i.e. implementation of the provisions of the Commercial Companies Code;
- b) the processing is necessary for the purposes resulting from the legitimate interest of the Company in accordance with Article 6(1)(f) of the GDPR, i.e. for archival (evidence) purposes which are the implementation of our legitimate interest in securing information in the event of a legal need to prove facts and for the purpose of establishing, pursuing or defending against claims which is the exercise of our legitimate interest.

### **IV. Recipients of personal data**

In connection with the processing of data for the purposes indicated above, personal data may be shared with other recipients or categories of recipients of personal data, which may be:

- a) Entities authorized to receive your personal data on the basis of the provisions of law,
- b) Entities that process your personal data on behalf of the Administrator on the basis of a concluded agreement for entrusting the processing of personal data (i.e. IT service providers).

## **V. Transfer of data to third countries**

The Administrator does not plan to transfer your personal data to recipients located outside the European Economic Area (European Union countries and Iceland, Norway and Liechtenstein) and international organizations.

## **VI. Data retention period**

Your personal data will be stored until the task for which the personal data was collected is completed, and then, in the case of archival materials, for the period resulting from the provisions of the Act of 14 July 1983 on the National Archival Resources and Archives (Journal of Laws of 2020, item 164).

## **VII. Rights of data subjects**

You have rights related to the processing of personal data:

- a) the right to access the content of the processed personal data,
- b) the right to rectification,
- c) the right to erasure of personal data, in a situation where the processing of data does not take place in order to comply with an obligation arising from a provision of law or in the exercise of public authority,
- d) the right to restrict the processing of personal data,
- e) the right to object to the processing of data on the basis of the Administrator's legitimate interest, due to a special situation.

## **VIII. Right to lodge a complaint**

You have the right to lodge a complaint with the supervisory authority (the President of the Office for Personal Data Protection) if you believe that the processing of your personal data violates the provisions of the GDPR.

## **IX. Information on the requirement/voluntary provision of data**

Providing personal data is obligatory when the data processing is based on the provisions of law and the legitimate interest of the Administrator.

You are obliged to provide obligatory data, and the consequence of not providing the data will be the inability to participate in the Ordinary General Meeting of the Company.

## **X. Information about automated decision-making**

Decisions will not be made in an automated manner with regard to your personal data, applying to Article 22 of the GDPR.

## **XI. Information about the source of the origin of personal data**

We have received your data directly from you or have been made available by the National Depository for Securities.

The Administrator will process the following categories of your data: surnames and first names or companies(s) of the entitled persons, their place of residence (registered office) or address for service, number, type and numbers of shares and the number of votes and powers of attorney.

I have read the content of the information clause

.....  
date

.....  
legible signature of the Shareholder/Proxy